



**July 2, 2024**

**To: Water Works Officials, Water Works Superintendents, and other Interested Persons**  
**From: Chris Johnsen, Committee Chair From: Indiana Section AWWA Operator School Committee**

**Subject: Water Treatment and Distribution Course Begins for Persons Preparing for Indiana's Water Works Operator Certification Exams.** The Indiana Section of the American Water Works Association, in cooperation with the Drinking Water Branch of the Indiana Department of Environmental Management, is offering a water treatment and distribution operator training course this fall/winter. The 12-week Operator School is an excellent way for water professionals to expand their water distribution and water treatment knowledge, and for operators to prepare for IDEM's water works operator certification exams. Operator School participants are eligible to receive up to 72 continuing education credits in the State of Indiana. This year, Operator School classes start at various times per location. The required study materials for the Operator School consist of the following four book resources:

- Water Treatment Plant Operation, Volume 1, 7th Ed. -- AWWA Bookstore Catalog No. 20685-7E, or California State University Sacramento Office of Water Programs (CSUS),
- Water Treatment Plant Operation: A Field Study Training Program, Volume 2, 7th Ed. -- AWWA Catalog No. 20686-7E, or CSUS
- Water Distribution System Operation and Maintenance, 7th Ed. -- AWWA Catalog No.20684-7E, or available for purchase from CSUS, <https://www.owp.csus.edu/courses/drinking-water.php>
- Water Operator Certification Exam Prep, (AWWA Catalog No. 20517-7E) Indiana Water Operator Training Manual by IDEM, Indiana AWWA and former IRWA at [Appendix A1 \(inawwa.org\)](#) .
- Daily Duties of a Drinking Water Operator by IDEM

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Students are responsible for ordering their own books through the AWWA bookstore - [www.awwa.org/store/operator](http://www.awwa.org/store/operator) and/or through the Sacramento State Office of Water Programs - <https://www.owp.csus.edu/courses/drinking-water.php> . In addition, students may desire to order optional study materials from the AWWA bookstore or Sacramento State University. Courses will be offered at the following locations throughout Indiana. Some sites may be combined, cancelled, added, or moved to a different location based on enrollment or other factors. Attendees will be notified of any changes. Directions to course locations will be sent to registered attendees and posted on the Section web page prior to class starting.

Operator School by Location: **Start Date -End Date - Days – Times**

**Evansville: Evansville Water Plant** 1301 Waterworks Rd, Evansville, IN 47713 August 6 – October 24; Tuesday & Thursday, 4:30pm – 7:30pm Central Time

**Michigan City: Department of Water Works Water Filtration Plant** 111 Lake Shore Dr, Michigan City, IN 46360 August 12 – November 4; Monday & Wednesday, 5pm – 8pm Central Time \*No class September 2.\*

**Fort Wayne: Three Rivers Filtration Plant** 1100 Baltes Ave Fort Wayne, IN 46805 August 26-November 20; Monday & Wednesday 6pm-9pm Eastern Time  
\*No Class September 2 and November 11\*

**French Lick: French Lick City Hall** 7959 W. Hunters Run Drive French Lick, IN 47432 August 13-November 5; Tuesday & Thursday 6pm-9pm Eastern Time

**Crawfordsville: Indiana American Water** 809 North Banjo Drive Crawfordsville, IN 47933 September 5-November 18; Monday & Thursday 4:30pm-8pm Eastern Time \*No Class November 11\*

Additional classes Begin January 2025 - Further Information will be available soon. Tentative Locations: Carmel and Jeffersonville.

**IMPORTANT NOTE!** Registering for this course does not automatically register a person to take the IDEM Water Works Operator Certification Examination. A separate application for the Operator Certification Examination must be submitted directly to IDEM. Contact Ruby Page 3

#### **IMPORTANT NOTES TO UTILITIES AND STUDENTS**

1. Students will not automatically receive a confirmation notice that the Indiana Section has received their registration form and check. If you would like one, please contact MaryJane Peters - [MaryJane.Peters@inawwa.org](mailto:MaryJane.Peters@inawwa.org) or 866-213-2796.
2. All payments should be made prior to class starting date.
3. Students will not receive their Contact Hour verification forms at the end of the course unless all payments are made.

4. Some sites may have class size limitations. Please be aware that registration will be on a first come, first served basis.

5. For questions about checks, contact MaryJane Peters at 866-213- 2796 or MaryJane.Peters@inawwa.org

For questions about course content or books, contact Chris Johnsen at 219-221-3916. Books must be purchased online and are not for sale onsite or through Indiana Section.

### Indiana Section Operator School Registration - 2024

#### Step 1

Register online at [inawwa.org](http://inawwa.org) or follow link: <https://www.inawwa.org/events/operator-school/> or fill out the class registration portion of this form and remit \$400.00 for Operator School tuition (either credit card or check) to:

Indiana Section AWWA PO Box 127 Brownsburg, IN 46112

#### Step 2

Contact AWWA ([www.awwa.org/store/operator](http://www.awwa.org/store/operator)) or Sacramento State University ([www.owp.csus.edu/courses/drinking-water.php](http://www.owp.csus.edu/courses/drinking-water.php)) to obtain the required course material. The required books are page 1 of this packet.

Class Registration: Operator School (\$400)

Course Location you wish to attend:

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Utility/Company

\_\_\_\_\_  
Student's Address

\_\_\_\_\_  
City & State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Home Phone Number ( )

\_\_\_\_\_  
Work Phone Number ( )

\_\_\_\_\_  
E-mail address

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All payments should be made prior to class start date.

Payment enclosed: Check #

Pay via credit card: (a secure link will be sent to the email below for payment via credit card)

NOTE: When paying with credit card a convenience fee of 3% will be added to total.

Email address (for invoice):